



JULIA LEE PERFORMING ARTS ACADEMY

BOARD OF DIRECTORS

BOARD MEETING AGENDA

Friday December 12, 2025, at 5:30p.m.

19740 Grand Ave. Lake Elsinore, CA 92530

Board Members

William Frazier

Jamie Schramm

Olivia Davis

Davis Holt

Helen Jeong

Executive Director

Tanya Taylor

Teleconference: Jamie Schramm | 22200 Rover Rd. #20 Perris, California

CALL TO ORDER

ROLL CALL

Board Members: Frazier, Davis, Holt, Jeong, and Schramm

PUBLIC COMMENT

This is an opportunity for members of the public to address the Board of Directors on items **not** included on the agenda, as well as items **included** on the agenda. Board members are limited in their response pursuant to the Brown Act requirements.

Members of the public who wish to comment during the Board meeting may use the “raise hand” tool on the Zoom platform. Members of the public calling in will be given the opportunity to address the Board during the meeting. Individual comments will be limited to three (3) minutes. If an interpreter is needed for comments, they will be translated to English and the time limit shall be six (6) minutes. The Board may limit the total time for public comment to a reasonable time. The Board reserves the right to mute or remove a participant from the meeting if the participant unreasonably disrupts the Board meeting.

ACTION ITEMS

A 1. Approval of the JLPAA Board Minutes for November 21, 2025

Staff Recommendation: Approval of the Board Minutes for the following meeting date: 11/21/2025

A 2. Approval of the Annual Audit Financial Statements

All LEAs are required to have an annual audit completed by an independent auditor registered with the State Controller’s Office (SCO), pursuant to Education Code (EC) Section 41020 . The purpose of these annual audits is to promote accountability over public educational funding and encourage effective and efficient use of state funds for the children of California. Further, the

annual audits are designed to encourage sound fiscal management and strengthen fiscal accountability at the LEA, county, and state level.

Staff Recommendation: Approval of Annual Financial Statements Audit

A 3. Approval of the ACT2026-19: Annual Certification of Signatures

The Certification of Signatures verifies and authorizes the designated school officials whose signatures are approved for submitting official documents, financial transactions, and reports on behalf of the school.

Staff Recommendation: Approval of the Annual Certification of Signatures.

A 3. Approval of the “Extra Duty Hours “Professional Development Pay Policy to Classified Staff within the CTEIG Grant Guidelines

This policy authorizes classified staff to receive pay and retro pay for completion of the CTE credential program between July 1, 2024 – June 30, 2026. A one-time flat pay of \$3,333 of the \$20,000 from the awarded CTEIG grant. The following staff members include Catherine Szuba, Monica Alvarez, Nika Hall, Ray Taylor, Ceasar Garcia and Tanya Taylor.

Staff Recommendation: Approval of the Extra Duty Hours PD to Classified Staff from the CTEIG Grant

A 4. Approval of the CTE/CTSO organizations for middle school

Starting a new CTE/CTSO chapter at JLPAA through organizations such as (but not limited to) SkillsUSA and TSA (Technology Student Association) offers students hands-on leadership development, technical skill growth, and real-world skill-building opportunities aligned with our CTE pathways. Approval will allow our school to provide meaningful enrichment that elevates college- and career-readiness for participating students.

Staff Recommendation: Approval of the CTE/CTSO organizations for middle school, up to two programs.

DISCUSSION ITEMS

D 1. IT Manager and Facilities Manager Monthly Report (Oral Report),

D 2. PBIS (Oral Update)

D 3. Expanded Learning After School (Oral Update)

D 4. Principal Monthly Report (Oral Report)

D 5. Executive Director / Superintendent Monthly Report (Oral Report)

Board Comments

ADJOURNMENT

Meeting adjourned _____ p.m.