

**JLPAA
REGULAR BOARD MEETING MINUETS**

June 9, 2021

6:30 p.m.

19740 Grand Avenue Lake Elsinore, California 92530/ Teleconference (see agenda)

CALL TO ORDER 06:30 p.m.

ROLL CALL Board Members Present: Rodriguez, Frazier, Briseno and Davis

AGENDA ITEMS TO BE REMOVED - EXECUTIVE DIRECTOR ANNOUNCEMENT

Sometimes it is necessary to remove items from the agenda. We apologize for any inconvenience this may cause you.

PUBLIC BUSINESS FROM THE FLOOR - AGENDIZED / NON AGENDIZED ITEMS

No Public Comments

ACTION ITEMS

A 1. Approval of JLPAA Board Minutes for the following meeting dates; May 12, 2021 and May 26, 2021

Motion made by Frazier to approve the minutes for May 12, 2021 and May 26, 2021

Second by Briseno

All in favor by roll call: Rodriguez, Frazier and Briseno.

Motion carried and approved.

A 2. Approval of the Local Control and Accountability Plan (LCAP)

Staff Recommendation The LCAP is a tool for local educational agencies to set goals, plan actions, and leverage resources to meet those goals to improve student outcomes.

Motion made by Davis to approve the Local Control and Accountability Plan (LCAP)

Second by Briseno

All in favor by roll call: Rodriguez, Frazier, Briseno and Davis.

Motion carried and approved.

A 3. Approval of Absolute Charter Group awarding a structured scholarship to selected middle school students.

Staff Recommendation: Approval of Absolute Charter Group awarding a structured scholarship to selected middle school students. (Absolute Charter Group to provide information)

Motion made by Davis to approve Absolute Charter Group awarding a structured scholarship to selected middle school students.

Second by Frazier

All in favor by roll call: Rodriguez, Frazier, Briseno and Davis.

Motion carried and approved.

A 4. Approval of the 2021-22 School Calendar/ Instructional Minuets

Staff Recommendation: Approval of the 2021-22 School Calendar/ Instructional Minuets

Motion made by Briseno to approve the 2021-22 School Calendar/ Instructional Minuets

Second by Davis

All in favor by roll call: Rodriguez, Frazier, Briseno and Davis.

Motion carried and approved.

A 5. Approval of the Consolidated Application Report (Con-App)

No Action Taken

A 6. Approval of the Parental Involvement Policy

Motion made by Davis to approve the Parental Involvement Policy

Second by Frazier

All in favor by roll call: Rodriguez, Frazier, Briseno and Davis.

Motion carried and approved.

A 7. Approval of the Executive Director/CEO role as a certificated position.

Motion made by Frazier to approve the Executive Director/CEO role as a certificated position.

Second by Davis

All in favor by roll call: Rodriguez, Frazier, Briseno and Davis.

Motion carried and approved.

DISCUSSION ITEMS

D 1. Monthly Report (Charter Impact; Theresa Thompson) (Please see presentation)

D 2. Executive Director Monthly Report (Oral Report); Staff would like to have discussion and make a revision to the new board dates, to align with monthly compliance items that are due. Will add to the agenda for the August 18, 2021 board meeting. No changes made to the LCAP Addendum; the plan is located on the school's website. A revised budget will be added to the August 18, 2021 board meeting. We did not win the ASES grant, due to not having a free and reduce lunch program of at least 74% or higher. JLPAA will continue to look for afterschool options for our families. We do have a relationship with the boys and girls club. We are starting to see some head way with our expansion project (modulars). JLPAA will work with the community peers and leaders to put together a fundraiser event for the JLPAA library. Last, thank you to our governing board members for serving, Rachel and Ray, thank you for your amazing leadership throughout the pandemic. Next, thank you to Theresa and Charter Impact for their hard efforts and working with us and thank you Absolute Charter Group (Chris) for the hard work that you have done and will continue to do.

D 3. Principal Monthly Report (Oral Report); Covered the LCAP and hiring needs.

D 4. IT Manager and Facilities Manager Monthly Report (Oral Report);

1. Report cards
- 2 K,5th promo
3. Chromebook returns and book returns
4. EOY Reporting verification, updating
5. Summer enrollments
6. SIS Roll over
7. Hot lunch/5 day kits for summer

D 5. Community Outreach Discussion for JLPAA: Community outreach will continue to be with Hand and Feet on the fourth Saturday of every month.

Board Comment: None

Motion to adjourn meeting by Davis Second by Frazier; All in favor by roll call: Rodriguez, Frazier, Briseno and Davis

motion carried and approved.

ADJOURNMENT: 07:51 p.m.

Julia Lee Performing Arts Academy

Monthly Financial Presentation – May 2021

JLPAA – May 2021 Highlights

- Surplus, Positive Cash Balance projected @ year-end & Positive fund balance forecasted @ **45.5%** year-end which is above 5% requirement
- Received \$250K , 7% Interest Rate, Loan- from RAZA Development Fund
- New Estimated Federal Funding Rescue Plan (ESSER III) **\$508,229** -See summary of Cares Act Funding- Funds are not forecasted at this time- more information will be provided at later date
- Preliminary Eligible In-Person Instruction Grant per CDE **\$204,172** and Expanded Learning Opportunity Grant **\$96,933** See Eligible Use Slide- Only \$102K forecasted at this time- remaining funds will be possibly forecasted in FY21/22
- New Cares Act Funding of \$235,996 (Coronavirus Response and Relief Supplemental Appropriations Act 2021)Elementary and Secondary School Relief (ESSER II Fund) preliminary eligibility amount for JLPAA -**\$235,996**
Updates will be made available as to how funds can be used well as receipt date etc., once details are finalized. Please note- funds have not been forecasted at this time.
- SBA Payroll Protection Plan Loan funds received in May 2020 in the amount of **\$236K**- 60% should be used for payroll and 25% leasing cost- loan can be potentially forgiven as a grant if all requirements are met. Forecasted \$236K as revenue in June 2021.

JLPAA – May 2021 Highlights

- Elementary and Secondary School Emergency Relief Fund (ESSER I) – Revised Allocation amount **\$58,143** - Funding to be used so support coronavirus response activities as well as efforts to continue to provide education services and operations- ** funds were included in FY20/21 Approved Budget and are fully expended
- Learning Loss Mitigation funds of **\$195,007** included in forecasted.- YTD-\$165K of CoronaVirus relief portion has been fully spent- YTD Government Emergency Relief (GEER) \$10,120 has been fully spent and YTD General Funds (GF) \$19,789 has fully been spent-
- FY20/21 Forecast has been updated to reflect Spring 2021 Funding Deferrals. Total funds deferred to FY21/22- is **\$816,907** - See Updated Deferral Schedule issued per CDE. Previous deferred calculation was **\$1.44M**
- Per the Governor's June Approved Budget- the 10% initial funding cut was reinstated
- Senate Bill (SB) 820 Funding Levels for Growing LEAs- FY20/21 Funding levels are based on FY19/20 funding rates with ADA funding cap based on lesser of FY20/21 Reported Budgeted ADA or CALPADS enrollment as of Information Day 10/7/2020
- SPED funding per ADA decreased -as Approved State Budget increased the base rate from \$577/ ADA to \$625 /ADA. (Current FY20/21 JLPAA approved Budget was \$660 per ADA with 19% Administration Fee)
- Lottery funds per ADA decreased compared to Budget -Forecasted to be \$199 per ADA- Budgeted at \$207 per ADA- small change in

Julia Lee Performing Arts Academy

Board Summary
FY20/21 Budget

Revenue

State Aid-Rev Limit
Federal Revenue
Other State Revenue
Other Local Revenue

Total Revenue

Year-to-Date			Annual/Full Year		
Actual @ 5/31/2021	Budget @ 5/31/2021	Fav/(Unfav)	Forecast @ 6/30/2021	Budget @ 6/30/2021	Fav/(Unfav)
\$ 2,419,149	\$ 2,003,097	\$ 416,052	\$ 3,127,371	\$ 2,888,071	\$ 239,299
337,060	152,526	184,534	647,370	229,861	417,509
484,450	336,815	147,636	658,046	477,826	180,220
29,058	-	29,058	29,058	-	29,058
\$ 3,269,718	\$ 2,492,437	\$ 777,281	\$ 4,461,845	\$ 3,595,758	\$ 866,087

Expenses

Certificated Salaries
Classified Salaries
Benefits
Books and Supplies
Subagreement Services
Operations
Facilities
Professional Services
Depreciation
Interest

Total Expenses

Year-to-Date			Annual/Full Year		
Actual @ 5/31/2021	Budget @ 5/31/2021	Fav/(Unfav)	Forecast @ 6/30/2021	Budget @ 6/30/2021	Fav/(Unfav)
\$ 967,253	\$ 956,855	\$ (10,397)	\$ 1,081,064	\$ 1,051,341	\$ (29,723)
542,956	559,406	16,450	608,307	612,491	4,184
400,164	360,763	(39,401)	463,704	394,695	(69,009)
194,858	167,293	(27,565)	216,891	179,289	(37,602)
196,083	123,140	(72,943)	214,991	135,504	(79,487)
29,403	50,930	21,527	32,695	55,700	23,005
387,057	338,152	(48,904)	434,174	344,986	(89,189)
180,612	226,712	46,099	272,285	260,583	(11,703)
14,519	18,425	3,906	15,841	20,100	4,259
8,191	5,000	(3,191)	8,732	5,000	(3,732)
\$ 2,921,095	\$ 2,806,677	\$ (114,418)	\$ 3,348,684	\$ 3,059,688	\$ (288,996)

Total Surplus(Deficit)

Beginning Fund Balance

Ending Fund Balance

As a % of Annual Expenses

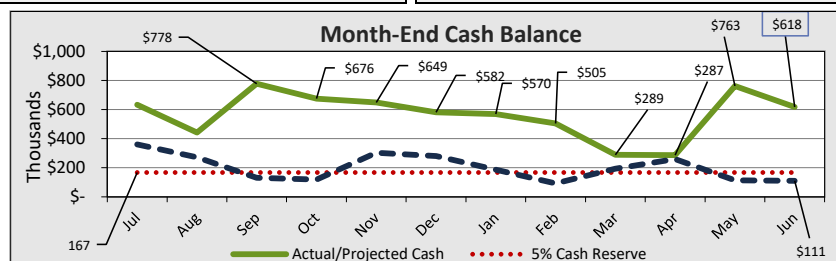
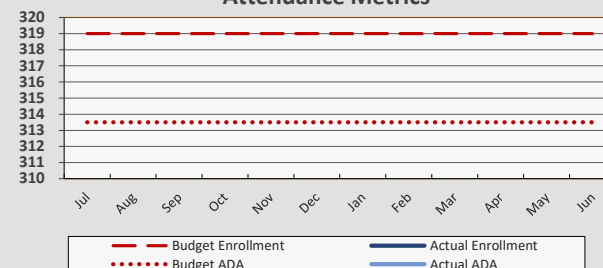
Year-to-Date			Annual/Full Year		
Actual @ 5/31/2021	Budget @ 5/31/2021	Fav/(Unfav)	Forecast @ 6/30/2021	Budget @ 6/30/2021	Fav/(Unfav)
\$ 348,622	\$ (314,240)	\$ 662,863	\$ 1,113,161	\$ 536,070	\$ 577,091
\$ 411,591	\$ 411,591		\$ 411,591	\$ 411,591	
\$ 760,213	\$ 97,351		\$ 1,524,752	\$ 947,661	
22.7%	3.2%		45.5%	31.0%	

ADA CAP
314

Enrollment & Per Pupil Data

	Actual	Forecast	Budget
Average Enrollment	n/a	330	330
ADA	n/a	314	314
Attendance Rate	n/a	95.0%	95.0%
Unduplicated %	71.0%	71.0%	71.0%
Revenue per ADA		\$14,232	\$11,451
Expenses per ADA		\$10,682	\$9,744

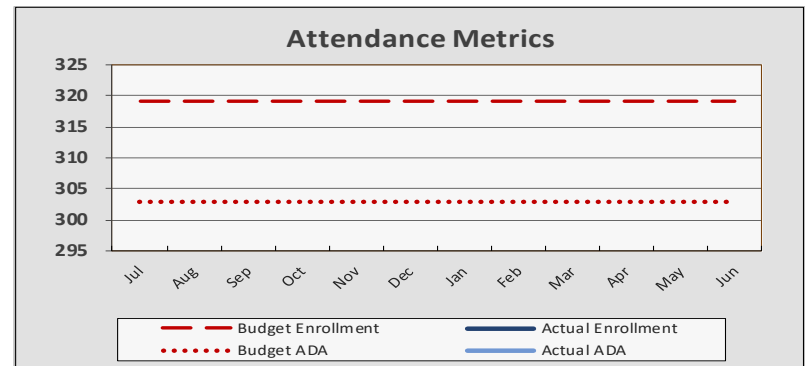
Attendance Metrics



JLPAA – Attendance Data and Metrics

ADA CAP
314

Enrollment & Per Pupil Data			
	<u>Actual</u>	<u>Forecast</u>	<u>Budget</u>
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Revenue per ADA		\$14,232	\$11,451
Expenses per ADA		\$10,682	\$9,744



Apportionments from February 2021-May 2021 will be based on lower of Approved School Budget ADA or Fall CALPADS enrollment as of Information Day 10.7.2020

JLPAA - Revenue

Revenue

	Year-to-Date			Annual/Full Year		
	Actual @ 5/31/2021	Budget @ 5/31/2021	Fav/(Unfav)	Forecast @ 6/30/2021	Budget @ 6/30/2021	Fav/(Unfav)
State Aid-Rev Limit	\$ 2,419,149	\$ 2,003,097	\$ 416,052	\$ 3,127,371	\$ 2,888,071	\$ 239,299
Federal Revenue	337,060	152,526	184,534	647,370	229,861	417,509
Other State Revenue	484,450	336,815	147,636	658,046	477,826	180,220
Other Local Revenue	29,058	-	29,058	29,058	-	29,058
Total Revenue	\$ 3,269,718	\$ 2,492,437	\$ 777,281	\$ 4,461,845	\$ 3,595,758	\$ 866,087

Note: Variance Explanations on next slide(s)- April overall annual variance was **\$760.5K**

JLPAA - Revenue

- ❑ **State Revenue projected increase of \$239.2K-** as the 10% funding cut used to calculate JLPAA's State Funding was subsequently reinstated per Governor's State approved budget
- ❑ **Federal Revenue projected increase of \$417.5K** due to:
 - ❑ Other Federal Revenue increase of \$437K due to forecasting \$236K in forgiveness of PPP Loan/// Federal Portion of Learning Loss Mitigation funds \$175K
- ❑ **Other State Revenue projected increase of \$180K** and mainly due to increase:
 - ❑ SB740 increase of \$60K and represents potential increase in apportionment due to increase in rental fees for property and land- see increase in facilities costs.
 - ❑ Other State Revenue increase of \$122K and mainly represents State portion of Learning Loss Mitigation Funds of \$19.7 and recognition of \$120K of Expanded Learning Opportunities Grant that was received.

JLPAA - Expenses

- Forecasted expenditures at year-end over budgeted amount however proportioned to increase in projected revenue with \$587K less than revenue increase

Expenses	Year-to-Date			Annual/Full Year		
	Actual @ 5/31/2021	Budget @ 5/31/2021	Fav/(Unfav)	Forecast @ 6/30/2021	Budget @ 6/30/2021	Fav/(Unfav)
Certificated Salaries	\$ 967,253	\$ 956,855	\$ (10,397)	\$ 1,081,064	\$ 1,051,341	\$ (29,723)
Classified Salaries	542,956	559,406	16,450	608,307	612,491	4,184
Benefits	400,164	360,763	(39,401)	463,704	394,695	(69,009)
Books and Supplies	194,858	167,293	(27,565)	216,891	179,289	(37,602)
Subagreement Services	196,083	123,140	(72,943)	214,991	135,504	(79,487)
Operations	29,403	50,930	21,527	32,695	55,700	23,005
Facilities	387,057	338,152	(48,904)	434,174	344,986	(89,189)
Professional Services	180,612	226,712	46,099	272,285	260,583	(11,703)
Depreciation	14,519	18,425	3,906	15,841	20,100	4,259
Interest	8,191	5,000	(3,191)	8,732	5,000	(3,732)
Total Expenses	\$ 2,921,095	\$ 2,806,677	\$ (114,418)	\$ 3,348,684	\$ 3,059,688	\$ (288,996)

Note variance on next slide (s)- Overall annual variance in April was **(\$267K)**

JLPAA - Expenses

- ❑ **Certificated Salaries forecasted to increase by \$29K** mainly due to adding new SPED Teacher, adding 2 new additional certificated staff , reclassing one staff to Classified Salaries and additional provisions for possible new administrator position while modifying current administrator salary.
- ❑ **Classified Salaried forecasted to increase by \$4.1K-** mainly due to :
 - Instructional Salaries Increase by **\$95.6K-** as per addition of one Full-time Paraprofessional, One Part-Time Paraprofessional and reclass One employee budgeted for Certificated category however considered Classified staff
 - Support Salaries projected decrease of \$88.1K as budgeted instructors are currently not on payroll
- ❑ **Benefits forecasted to increase of \$69K:** Health Benefits projected increase of \$41.7K as per increase in projected Staff that will receive benefits and previous invoiced amounts. All other combined benefits projected to increase by \$27K as per increase in projected salaries.
- ❑ **Subagreement projected increase of \$79.4K mainly due to:** Special Education projected increase by \$96K- additional higher quality Special Education services rendered for students

JLPAA - Expenses

- ❑ **Facilities projected increase of \$89K-** mainly due to \$80K increase in leasing cost for additional space and land cost. Other leases cost decreased by \$71K as \$77K was budgeted for modular leasing cost, however No YTD leasing cost expensed, forecasting remaining \$6K for modular leasing costs. Repairs and Maintenance projected increase of \$77K due to modular installation costs- some cost maybe reclassified to improvements upon further review.

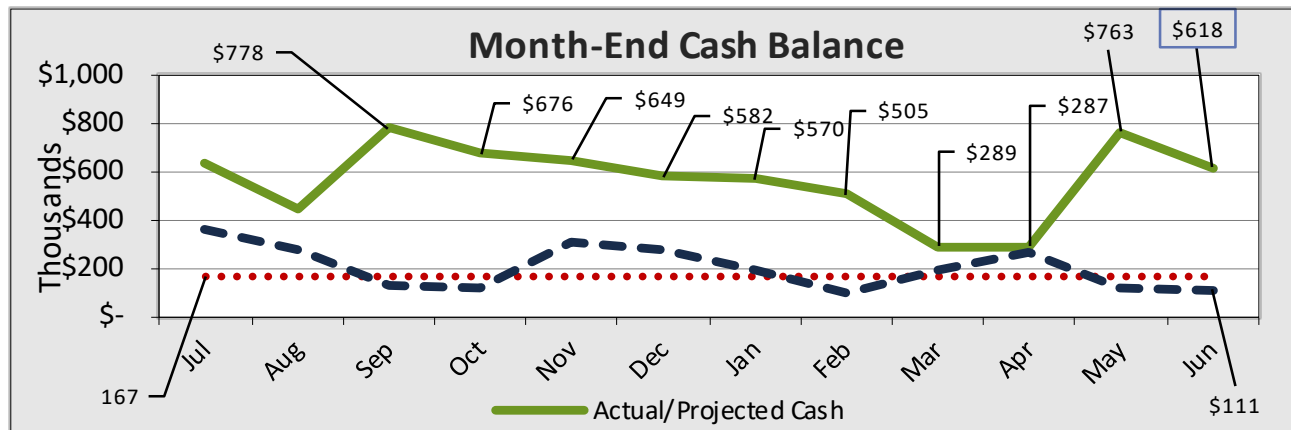
JLPAA - Fund Balance

- Projected Surplus at year-end of \$1.11M
- Fund Balance projected to end positively at year-end @ \$1.52M and above the 5% reserve requirement of \$167K

	Year-to-Date			Annual/Full Year		
	Actual @ 5/31/2021	Budget @ 5/31/2021	Fav/(Unfav)	Forecast @ 6/30/2021	Budget @ 6/30/2021	Fav/(Unfav)
Total Surplus(Deficit)	\$ 348,622	\$ (314,240)	\$ 662,863	\$ 1,113,161	\$ 536,070	\$ 577,091
Beginning Fund Balance	<u>\$ 411,591</u>	<u>\$ 411,591</u>		<u>411,591</u>	<u>411,591</u>	
Ending Fund Balance	<u><u>\$ 760,213</u></u>	<u><u>\$ 97,351</u></u>		<u><u>\$ 1,524,752</u></u>	<u><u>\$ 947,661</u></u>	
<i>As a % of Annual Expenses</i>	22.7%	3.2%		45.5%	31.0%	

JLPAA - Cash Balance

- Forecasted Cash balance at year-end of \$618K approximately 67 days cash- on- hand at year-end.
- Excludes \$816K in Deferred LCFF Payments
- Includes RAZA Development Loan \$250K received May 2021
- Excludes \$100K projected cost for modular installation



FY21 Funding Deferrals



Month	Original Percentage of Deferral	Revised P1 Percentage of Deferral
February	53%	48%
March	82%	75%
April	82%	75%
May	82%	75%



Use of Elementary and Secondary School Emergency Relief Fund

Use of Funds - ESSERF

An LEA may use ESSER funds for any allowable expenditure incurred on or after March 13, 2020, the date the President declared the national emergency due to COVID-19. Federal cash management rules will apply to this funding.

LEAs can use ESSER funds for any activities authorized by the Elementary and Secondary Education Act of 1965 (ESEA) as amended by the Every Student Succeeds Act of 2000 (ESSA), Individuals with Disabilities Education Act (IDEA), the Adult Education and Family Literacy Act, the Perkins Career and Technical Education (CTE) Act, or the McKinney-Vento Homeless Assistance Act. Additional information about the allowable uses of funds can be found on the ESSER Fund Allowable Uses webpage.

In addition to these, LEAs can use funds for the following activities:

Coordination of preparedness and response efforts of LEAs with State, local, Tribal, and territorial public health departments, and other relevant agencies

Providing principals and others school leaders with the resources necessary to address the needs of their individual schools

Activities to address the unique needs of low-income children or students, children with disabilities, English learners, racial and ethnic minorities, students experiencing homelessness, and foster care youth, including how outreach and service delivery will meet the needs of each population

Developing and implementing procedures and systems to improve the preparedness and response efforts of LEAs

Planning for and coordinating on long-term closures (including on meeting IDEA requirements, how to provide online learning, and how to provide meals to students)

Staff training and professional development on sanitation and minimizing the spread of infectious disease

Purchasing supplies to sanitize and clean the facilities of LEA, including buildings operated by the LEA

Purchasing educational technology (hardware, software, and connectivity) for students, that aids in the regular and substantive educational interaction between students and their classroom instructors, including low-income students and students with disabilities, which may include assistive or adaptive technology

Mental health services and supports

Summer learning and supplemental after-school programs, including providing classroom instruction or online learning during the summer months and addressing the needs of low-income students, students with disabilities, English learners, migrant students, students experiencing homelessness, and children in foster care

Discretionary funds for school principals to address the needs of their individual schools

Other activities that are necessary to maintain the operation and continuity of services in LEAs and to continuing the employment of their existing staff

FY21 In-Person Instruction Grant and Expanded Learning Grant

Funding	Source of Funding	State Funding Amount	Distribution	Allowable Uses	Timeline for Use	SACS' Code	Additional Considerations
In-Person Instruction Grant	State Proposition 98 funds	\$2.0B	Proportion of 2020–21 LCFF entitlement SSC allocation estimates	Any purpose consistent with providing in-person instruction—such as COVID-19 testing, cleaning and disinfection, personal protective equipment, ventilation, and other school site upgrades necessary for health and safety, salaries for employees providing in-person instruction or services, and mental health support services provided in conjunction with in-person instruction	Available for expenditure through August 31, 2022	TBD	<p>Must offer in-person instruction to required students by April 1, 2021</p> <p>Grant reduced 1% each day until in-person instruction is offered to all required students</p> <p>Grant forfeited for failure to offer in-person instruction to required students by May 15, 2021, or for failure to provide continuous in-person instruction through the end of the school year</p> <p>Certification to the CDE by June 1, 2021, that the LEA has complied with grant requirements</p> <p>Report of final expenditure of funds due to the CDE by December 1, 2022</p>

Funding	Source of Funding	State Funding Amount	Distribution	Allowable Uses	Timeline for Use	SACS' Code	Additional Considerations
Expanded Learning Opportunity Grant	State Proposition 98 funds	\$4.6B	Proportion of 2020–21 LCFF entitlement plus \$1,000 for each enrolled homeless student SSC allocation estimates	<ol style="list-style-type: none"> 1. Extended instructional learning time 2. Learning recovery 3. Integrated student supports to address other barriers to learning 4. Learning hubs 5. Supports for credit-deficient students 6. Additional academic services 7. Professional development 	Available for expenditure through August 31, 2022	TBD	<p>By June 1, 2021, local board adoption of a plan for use of grant funds</p> <p>At least 85% of funds must be used for in-person services</p> <p>At least 10% of funds must be used to hire paraprofessionals (can be used to meet 85% requirement for in-person services)</p> <p>Report of final expenditure of funds due to the CDE by December 1, 2022</p>

Compliance Reporting

Julia Lee Performing Arts Academy 60-Day Compliance Calendar May 31, 2021

Area	Due Date	Description	Completed By	Board Must Approve	JLPAA Signature Required	Links and Additional Info
FINANCE	Jun-01	Expanded Learning Opportunities Grant Plan - must be completed by LEAs as a condition for receiving an ELO Grant. The Expanded Learning Opportunities Grant Plan must be adopted by the local governing board or body of the LEA at a public meeting on or before June 1, 2021, and must be submitted to the county office of education, the California Department of Education, or the chartering authority within five days of adoption, as applicable.	Julia Lee with Charter Impact support	Yes	No	https://www.cde.ca.gov/ls/he/hn/covidrelefrants.asp
FINANCE	Jun-01	In-Person Instruction Grant LEA Certification Form - To be eligible for full funding, LEAs must offer in-person instruction, as defined in Education Code Section 43520.5, including hybrid models, by April 1, 2021 for specified student groups. IPI Grants will be reduced by one percent for each calendared instructional day that an LEA does not offer in-person instruction for all required groups. IPI Grants will be forfeited if an LEA does not offer in-person instruction for all required groups by May 15, 2021, or if in-person instruction is not offered continuously through the end of the scheduled 2020–21 school year, unless otherwise ordered by a state or local health officer.	Julia Lee with Charter Impact support	No	No	https://www.cde.ca.gov/ls/he/hn/covidrelefrants.asp
FINANCE	Jun-01	Executive School Leadership Review Evaluation – The board of directors is responsible for hiring and establishing the compensation (salary and benefits) of the executive director by identifying compensation that is "reasonable and not excessive". The board conducting the review should document who was involved and the process used to conduct the review, as well as the disposition of the full board's decision to approve the executive director's compensation (minutes of a meeting are fine for this). The documentation should demonstrate that the board took the comparable data into consideration when it approved the compensation.	Julia Lee	Yes	No	This is an IRS requirement for Executive Director positions. If needed, Charter Impact can provide
FINANCE	Jun-25	Certification of the 2020-21 Second Principal Apportionment - The Principal Apportionment includes funding for the Local Control Funding Formula, which is the primary source of an LEA's general purpose funding; Special Education (AB 602); and funding for several other programs. The Second Principal Apportionment (P-2), certified by June 25, is based on the second period data that LEAs report to CDE in April and May. P-2 supersedes the P-1 Apportionment calculations and is the final state aid payment for the fiscal year ending in June.	Charter Impact	No	No	https://www.cde.ca.gov/fg/a/a/pa/

Compliance Reporting



Julia Lee Performing Arts Academy 60-Day Compliance Calendar May 31, 2021

Area	Due Date	Description	Completed By	Board Must Approve	JLPAA Signature Required	Links and Additional Info
FINANCE	Jun-30	Local Control and Accountability Plan - The LCAP is a three-year plan that describes the goals, actions, services, and expenditures to support positive student outcomes that address state and local priorities. The LCAP provides an opportunity for local educational agencies (LEAs) to share their stories of how, what, and why programs and services are selected to meet their local needs. The components of the LCAP for the 2021-2022 LCAP year must be posted as one document assembled in the following order: LCFF Budget Overview for Parents Annual Update with instructions	Julia Lee with Charter Impact support	Yes	No	https://www.cde.ca.gov/re/lc/
FINANCE	Jun-30	LCAP Federal Addendum - Explain the LEA's strategy for using federal funds to supplement and enhance local priorities or initiatives funded with state funds, as reflected in the LEA's LCAP. This shall include describing the rationale/evidence for the selected use(s) of federal funds within the context of the LEA's broader strategy reflected in the LCAP.	Julia Lee	Yes	No	https://www.cde.ca.gov/re/lc/addendumguidance.asp
FINANCE	Jun-30	Submit Preliminary Budget Plan to Authorizer - Charter Schools are required to submit their annual budgets to their authorizer by the authorizer-imposed deadline. Authorizers then use the budget to determine if the Charter School has reasonable financial health to sustain operations. The budget must be presented at the same public meeting as the LCAP, following the budget hearing. LCAP and budget adoption must be at least 1 day after the public hearing.	Absolute Charter	Yes	No	https://www.cde.ca.gov/fg/sf/fr/calendar19district.asp
OPERATIONS	Jun-30	Approve school calendar and instructional minutes - 180/175 days charter schools and are allowed to shorten instructional year by 5 days without fiscal penalty. Kindergarten ~ 600 hours; Grades 1-3 ~ 840 hours; Grades 4-8 ~ 900 hours; Grades 9-12 ~ 1080 hours	Julia Lee with Charter Impact support	Yes	No	https://www.cde.ca.gov/fg/apa/pa/lcfitfaq.asp

Compliance Reporting

Julia Lee Performing Arts Academy 60-Day Compliance Calendar May 31, 2021

Area	Due Date	Description	Completed By	Board Must Approve	JLPAA Signature Required	Links and Additional Info
GOVERNANCE	Jun-30	Review your Parental Involvement Policy - Every local educational agency (LEA) in California must have a parental involvement policy: Federal requirement (LEAs accepting Title I funds). State requirement (California Education Code [EC] for non-Title I schools. Parents must be involved in how the funds reserved for parental involvement will be allocated for parental involvement activities. Keep minutes and sign-in sheets documenting these discussions. The California Department of Education (CDE) reviews the Consolidated Application and Reporting System (CARS) to see if the required reservation has been made.	Julia Lee	Yes	No	https://www.cde.ca.gov/sp/su/t1/parentfamilyinvolve.asp
GOVERNANCE	Jun-30	Review your Homeless Education Policy - A Homeless Education Policy is used to ensure that your school is compliant with key provisions of the Education for Homeless Children and Youths Act. It is also used to collect the contact information for your required designated homeless liaisons at your school. All schools are required to establish a board approved Homeless Education Policy.	Julia Lee	No	No	https://www.cde.ca.gov/sp/hu/cy/strategies.asp
FINANCE	Jun-30	School Nutrition Application Due to CDE - Funding supports five school meal and milk programs to assist schools, districts, and other nonprofit agencies in providing nutritious meals and milk to children at reasonable prices or free to qualified applicants. The five programs are the National School Lunch Program (NSLP), School Breakfast Program (SBP), Seamless Summer Feeding Option (SSFO), Special Milk Program (SMP), and State Meal Program (STMP)	Julia Lee	No	No	https://www.cde.ca.gov/ls/nusn/eligmaterials.asp
FINANCE	Jun-30	Complete Consolidated Application reporting - Spring - The Consolidated Application (ConApp) is used by the California Department of Education (CDE) to distribute categorical funds from various state and federal programs to county offices, school districts, and direct-funded charter schools throughout California. Annually, in May, each local educational agency (LEA) submits the spring release of the application to document participation in these programs and provide assurances that the district will comply with the legal requirements of each program.	Charter Impact with Julia Lee support	Yes	No	https://www.cde.ca.gov/fg/aa/co/index.asp

Compliance Reporting

Julia Lee Performing Arts Academy 60-Day Compliance Calendar May 31, 2021

Area	Due Date	Description	Completed By	Board Must Approve	JLPAA Signature Required	Links and Additional Info
GOVERNANCE	Jul-01	Annual review of status of Statement of Information (Form SI-100) - Every California nonprofit must file a Statement of Information with the California Secretary of State, within 90 days of registering with the California Secretary of State, and every two years thereafter during a specific 6-month filing period based on the original registration date.	Absolute Charter with Julia Lee support	No	No	https://bpd.cdnsos.ca.gov/corp/pdf/so/corp_so100.pdf
FINANCE	Jul-07	CARES Act - 4th Quarter Expenditure Report - Reporting activity April 1, 2021 - June 30, 2021. The CARES Act includes multiple pots of federal funding to limit or defray the impact of COVID-19. The CARES Act Reporting application was created by the California Department of Education to gather required data for purposes of state and federal report on CARES Act and other COVID-19 related funds.	Charter Impact	No	No	https://www.cde.ca.gov/fg/cr/#reporting
FINANCE	Jul-15	Final Federal Expenditure and ERMHS Report (Special Education) - Financial reporting for year-end actuals are due for Charter SELPA members.	Charter Impact	No	No	https://charter SELPA.org/fiscal
DATA TEAM	Jul-30	CALPADS EOY 1, 2, 3, and 4 - Course Completion, Program Eligibility/Participation, Homeless Students, Student discipline, Cumulative Enrollment, Student Absence Summary and SpED	Julia Lee	No	Yes	https://www.cde.ca.gov/ds/sp/cl/
FINANCE	Jul-31	Federal Cash Management - Period 1 - The Title I, Part A; Title I, Part D, Subpart 2; Title II, Part A; Title III LEP; Title III Immigrant; and Title IV programs under the Elementary and Secondary Education Act of 1965 (ESEA), as amended by the ESSA, will utilize the Federal Cash Management program. Charter schools that are awarded a grant under any of these programs must submit the CMDC report for a particular quarter in order to receive an apportionment for that quarter; CDE will apportion funds to LEAs whose cash balance is below a certain threshold.	Absolute Charter	No	No	https://www.cde.ca.gov/fg/aa/cm/

JLPAA - Appendix

- Monthly Cash Flow / Forecast 20/21
- Budget vs. Actual
- Statement of Financial Position
- AP Aging
- Check Register

Julia Lee Performing Arts Academy

Monthly Cash Flow/Budget FY20-21

Revised 06/01/21

ADA = 313.50



Revenues

State Aid - Revenue Limit

	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	Jan-21	Feb-21	Mar-21	Apr-21	May-21	Jun-21	Year-End Accruals	Annual Forecast	Original Budget Total	Favorable / (Unfav.)
															ADA = 313.50	
8011 LCFF State Aid	91,792	91,792	165,226	165,226	165,226	165,226	165,226	135,423	387,567	261,429	261,784	261,314	153,273	2,470,504	2,273,310	197,194
8012 Education Protection Account	-	-	11,560	-	-	11,560	-	-	21,992	-	-	-	17,588	62,700	62,700	-
8019 State Aid - Prior Year	-	-	-	-	-	-	-	(243)	(119)	(115)	(470)	-	(1,402)	(2,349)	-	(2,349)
8096 In Lieu of Property Taxes	-	26,395	52,790	35,193	35,193	35,193	35,193	35,193	33,133	15,392	15,392	56,894	220,554	596,515	552,061	44,454
	91,792	118,187	229,576	200,419	200,419	211,979	200,419	170,373	442,573	276,706	276,706	318,208	390,013	3,127,371	2,888,071	239,299

Federal Revenue

8181 Special Education - Entitlement	-	-	-	21,696	-	-	-	-	-	-	-	1,804	7,214	30,714	30,714	-
8220 Federal Child Nutrition	-	-	-	-	3,178	29,675	15,658	-	-	275	6,932	9,041	9,041	73,800	97,098	(23,298)
8290 Title I, Part A - Basic Low	-	-	-	-	-	17,553	-	-	-	52,657	-	-	(18,773)	51,437	51,437	-
8291 Title II, Part A - Teacher	-	-	-	-	-	-	1,769	-	-	-	9,449	-	-	11,218	8,252	2,966
8294 Title V, Part B - PCSG	6,346	(6,346)	-	-	-	-	-	-	-	-	-	-	-	-	-	-
8296 Other Federal Revenue	-	10,590	165,098	-	-	2,530	-	-	-	-	-	301,983	-	480,201	42,360	437,841
	6,346	4,244	165,098	21,696	3,178	49,758	17,427	-	-	52,932	16,381	312,828	(2,518)	647,370	229,861	417,509

Other State Revenue

8311 State Special Education	-	-	-	13,588	12,229	12,229	12,229	12,229	12,229	7,775	3,807	26,687	82,936	195,938	206,910	(10,973)
8520 Child Nutrition	-	-	-	-	284	2,508	11,274	-	-	3,339	578	856	1,712	20,551	9,191	11,360
8545 School Facilities (SB740)	-	-	-	-	-	-	-	-	-	109,598	54,799	-	88,699	253,096	192,933	60,163
8550 Mandated Cost	-	-	-	-	3,898	-	-	-	-	-	-	-	-	3,898	3,898	(0)
8560 State Lottery	-	-	-	-	-	-	28,585	-	12,627	-	-	-	21,174	62,387	64,895	(2,508)
8599 Other State Revenue	-	-	19,789	18	-	-	-	-	-	284	150,553	(48,467)	-	122,177	-	122,177
	-	-	19,789	13,606	16,411	14,737	52,088	12,229	24,856	120,996	209,738	(20,925)	194,521	658,046	477,826	180,220

Other Local Revenue

8660 Interest Revenue	-	-	-	52	-	561	67	-	385	22	-	-	-	1,088	-	1,088
8699 Other Revenue	634	1,304	2,289	3,300	2,130	1,074	7,663	2,183	2,285	2,735	2,373	-	-	27,970	-	27,970
	634	1,304	2,289	3,352	2,130	1,635	7,731	2,183	2,670	2,757	2,373	-	-	29,058	-	29,058

Total Revenue

	98,772	123,735	416,752	239,073	222,138	278,109	277,665	184,785	470,100	453,391	505,198	610,111	582,016	4,461,845	3,595,758	866,087
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Expenses

Certificated Salaries

1100 Teachers' Salaries	-	38,546	88,138	84,411	86,184	89,593	92,223	94,311	94,311	94,311	99,620	94,311	-	955,960	907,341	(48,620)
1175 Teachers' Extra	-	-	-	-	-	-	520	-	-	-	-	7,500	-	8,020	-	(8,020)
1300 Administrators' Salaries	5,833	11,667	12,667	11,667	11,667	11,667	12,667	8,750	6,833	5,833	5,833	12,000	-	117,083	144,000	26,917
	5,833	50,213	100,805	96,078	97,851	101,260	105,410	103,061	101,145	100,145	105,453	113,811	-	1,081,064	1,051,341	(29,723)

Classified Salaries

2100 Instructional Salaries	2,207	17,884	32,517	30,759	27,625	26,104	16,048	24,779	31,127	27,706	35,579	23,799	-	296,134	200,508	(95,626)
2200 Support Salaries	-	-	-	-	-	-	-	-	-	-	-	11,864	-	11,864	100,000	88,136
2300 Classified Administrators'	8,383	16,767	16,767	16,767	16,767	16,767	16,767	16,767	16,767	16,767	16,767	16,767	-	192,817	201,083	8,266
2400 Clerical and Office Staff Salaries	-	340	1,483	1,607	1,491	1,236	989	2,906	2,720	2,346	2,848	5,630	-	23,595	23,400	(195)
2900 Other Classified Salaries	3,648	7,296	7,296	7,296	7,296	7,296	7,296	7,296	7,296	7,296	7,296	7,292	-	83,898	87,500	3,602
	14,238	42,286	58,063	56,429	53,178	51,403	41,099	51,747	57,909	54,115	62,489	65,351	-	608,307	612,491	4,184

Benefits

3101 STRS	867	7,644	14,335	14,702	15,069	15,619	16,103	15,861	15,390	15,390	15,314	20,590	-	166,882	169,792	2,909
3301 OASDI, certificated positions	866	2,537	3,867	3,746	3,544	3,434	2,805	3,474	3,855	3,620	4,125	4,823	-	40,695	37,974	(2,720)
3311 Medicare, Certificated Positions	287	1,278	2,287	2,194	2,172	2,196	2,107	2,227	2,288	2,217	2,416	2,976	-	24,646	24,126	(520)
3401 Health and Welfare	6,476	13,045	14,381	16,751	499	16,278	16,421	-	22,503	11,903	16,596	16,500	16,500	167,853	126,000	(41,853)
3501 State Unemployment, Certificated	-	289	722	436	278	421	6,753	3,209	1,497	885	670	872	-	16,032	13,510	(2,522)
3601 Workers' Compensation Insurance	82	9,658	4,135	(11,227)	6,808	6,856	8,019	2,671	1,426	1,412	1,487	1,280	-	32,607	23,294	(9,313)
3602 Workers' Compensation Insurance	201	596	819	796	750	725	580	730	817	763	881	-	-	7,656	-	(7,656)
3901 Other Benefits	2,018	-	3,203	791	-	-	-	-	(20)	-	-	-	-	5,992	-	(5,992)
5898 Other Benefits	-	-	-	1,342	-	-	-	-	-	-	-	-	-	1,342	-	(1,342)
	10,797	35,048	43,749	29,529	29,120	45,529	52,787	28,171	47,755	36,190	41,490	47,040	16,500	463,704	394,695	(69,009)

Julia Lee Performing Arts Academy

Monthly Cash Flow/Budget FY20-21

Revised 06/01/21

ADA = 313.50



	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	Jan-21	Feb-21	Mar-21	Apr-21	May-21	Jun-21	Year-End Accruals	Annual Forecast	Original Budget Total	Favorable / (Unfav.)
Books and Supplies																
4100 Textbooks and Core Materials	-	-	0	-	-	-	-	-	-	-	-	500	-	500	20,000	19,500
4200 Books and Reference Materials	-	-	-	-	-	-	-	3,048	-	-	-	-	-	3,048	5,000	1,952
4302 School Supplies	212	464	660	1,632	477	5,805	30	69	8,479	6,800	878	750	-	26,257	10,000	(16,257)
4305 Software	1,635	946	4,231	1,550	-	888	474	-	1,486	501	-	11,300	-	23,011	8,000	(15,011)
4310 Office Expense	1,879	793	498	904	356	660	382	192	(3,649)	-	1,231	906	-	4,151	10,000	5,849
4400 Noncapitalized Equipment	10,900	16,535	1,369	232	3,860	-	-	439	3,567	-	-	-	-	36,902	20,000	(16,902)
4700 Food Services	-	26,267	7,507	7,745	4,945	4,136	4,343	24,816	9,489	397	24,797	8,577	-	123,022	106,289	(16,733)
	14,625	45,006	14,266	12,063	9,637	11,488	5,230	28,564	19,374	7,699	26,906	22,033	-	216,891	179,289	(37,602)
Subagreement Services																
5102 Special Education	11,807	26,893	3,479	17,284	11,485	32,395	11,303	9,744	50,586	7,491	13,617	15,318	-	211,401	115,114	(96,287)
5103 Substitute Teacher	-	-	-	-	-	-	-	-	-	-	-	90	-	90	990	900
5104 Transportation	-	-	-	-	-	-	-	-	-	-	-	-	-	-	5,400	5,400
5105 Security	-	-	-	-	-	-	-	-	-	-	-	2,500	-	2,500	9,000	6,500
5106 Other Educational Consultant	-	-	-	-	-	-	-	-	-	-	-	1,000	-	1,000	5,000	4,000
	11,807	26,893	3,479	17,284	11,485	32,395	11,303	9,744	50,586	7,491	13,617	18,908	-	214,991	135,504	(79,487)
Operations and Housekeeping																
5201 Auto and Travel	-	-	-	-	-	-	-	-	-	-	141	150	-	291	7,900	7,609
5300 Dues & Memberships	-	79	-	-	-	-	-	2,670	-	-	942	-	-	3,691	3,600	(91)
5400 Insurance	-	-	-	18,011	-	-	-	-	-	-	-	-	-	18,011	24,000	5,989
5501 Utilities	-	-	-	-	-	-	-	-	-	-	-	-	-	-	600	600
5502 Janitorial Services	-	338	277	61	-	15	98	-	-	-	-	1,842	-	2,631	10,000	7,369
5900 Communications	312	125	120	1,428	432	119	745	434	-	622	-	1,200	-	5,537	5,500	(37)
5901 Postage and Shipping	-	75	380	132	105	232	222	337	701	183	68	100	-	2,534	4,100	1,566
	312	617	777	19,631	537	366	1,066	3,441	701	805	1,151	3,292	-	32,695	55,700	23,005
Facilities, Repairs and Other Leases																
5601 Rent	4,500	22,350	22,350	88,173	-	1,228	22,350	-	36,102	70,481	29,226	40,700	-	337,462	257,244	(80,218)
5603 Equipment Leases	166	544	166	499	166	166	788	-	498	311	167	-	-	3,473	-	(3,473)
5604 Other Leases	-	-	-	-	-	-	-	-	-	-	-	6,000	-	6,000	77,742	71,742
5610 Repairs and Maintenance	-	-	-	-	-	43,472	7,165	22,234	6,922	-	7,029	417	-	87,240	10,000	(77,240)
	4,666	22,895	22,516	88,672	166	44,867	30,304	22,234	43,522	70,792	36,423	47,117	-	434,174	344,986	(89,189)
Professional/Consulting Services																
5801 IT	-	-	-	-	-	-	-	-	-	-	-	458	-	458	5,500	5,042
5802 Audit & Taxes	-	-	6,000	-	-	6,000	6,000	-	-	-	-	-	-	18,000	12,200	(5,800)
5803 Legal	25	-	9,311	-	(869)	112	-	-	-	988	260	2,408	-	12,235	28,900	16,665
5804 Professional Development	-	-	510	-	1,240	-	145	-	1,250	1,590	595	2,141	-	7,471	12,600	5,129
5805 General Consulting	2,088	3,912	350	2,000	-	5,100	-	-	4,000	2,000	2,000	2,000	-	23,450	8,200	(15,250)
5806 Special Activities/Field Trips	-	-	-	-	-	-	-	-	-	-	-	-	-	-	8,000	8,000
5807 Bank Charges	21	45	25	23	21	21	21	21	21	2,523	71	100	-	2,912	1,000	(1,912)
5808 Printing	1,025	(1,025)	-	-	-	958	712	205	565	181	204	490	-	3,315	4,900	1,585
5809 Other taxes and fees	-	441	-	325	-	-	-	-	-	-	-	930	-	1,696	9,300	7,604
5810 Payroll Service Fee	745	(301)	313	581	510	527	490	671	398	404	424	600	-	5,361	7,200	1,839
5811 Management Fee	8,781	7,086	6,512	8,300	10,582	9,574	9,574	11,307	12,120	-	31,007	9,296	-	124,136	89,894	(34,242)
5812 District Oversight Fee	-	-	-	-	-	-	-	-	-	-	-	3,182	28,092	31,274	28,881	(2,393)
5814 SPED Encroachment	-	-	-	-	-	-	-	-	-	-	-	5,276	36,699	41,976	44,008	2,032
	12,684	10,158	23,021	11,229	11,483	22,292	16,942	12,204	18,354	7,685	34,560	26,882	64,791	272,285	260,583	(11,703)
Depreciation																
6900 Depreciation Expense	1,299	1,322	1,322	1,322	1,322	1,322	1,322	1,322	1,322	1,322	1,322	1,322	-	15,841	20,100	4,259
	1,299	1,322	1,322	1,322	1,322	1,322	1,322	1,322	1,322	1,322	1,322	1,322	-	15,841	20,100	4,259
Interest																
7438 Interest Expense	541	2,186	749	697	650	629	579	541	541	541	541	541	-	8,732	5,000	(3,732)
	541	2,186	749	697	650	629	579	541	541	541	541	541	-	8,732	5,000	(3,732)
Total Expenses	76,803	236,623	268,746	332,933	215,428	311,550	266,041	261,029	341,208	286,785	323,951	346,297	81,291	3,348,684	3,059,688	(288,996)

Julia Lee Performing Arts Academy

Monthly Cash Flow/Budget FY20-21

Revised 06/01/21

ADA = 313.50



	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	Jan-21	Feb-21	Mar-21	Apr-21	May-21	Jun-21	Year-End Accruals	Annual Forecast	Original Budget Total	Favorable / (Unfav.)
Monthly Surplus (Deficit)	21,969	(112,887)	148,006	(93,860)	6,709	(33,440)	11,624	(76,244)	128,892	166,607	181,246	263,814	500,725	1,113,161	536,070	577,091
Cash Flow Adjustments																
Monthly Surplus (Deficit)	21,969	(112,887)	148,006	(93,860)	6,709	(33,440)	11,624	(76,244)	128,892	166,607	181,246	263,814	500,725	1,113,161		
Cash flows from operating activities																
Depreciation/Amortization	1,299	1,322	1,322	1,322	1,322	1,322	1,322	1,322	1,322	1,322	1,322	1,322	-	15,841		
Public Funding Receivables	350,360	(54,920)	253,074	-	-	-	-	-	21,774	1,036	-	-	(582,016)	(10,692)		
Public Receivables- Deferrals	-	-	-	26	-	-	936	-	(321,253)	(197,576)	-	(261,314)	-	(779,181)		
Other Assets	-	-	-	-	-	-	-	-	-	-	-	-	-	-		
Accounts Payable	-	-	-	-	-	-	-	-	-	-	-	-	81,291	81,291		
Accrued Expenses	(153,603)	1,768	(46,810)	10,394	(14,420)	(14,954)	(5,601)	14,888	(40,495)	26,160	45,450	-	-	(177,221)		
Other Liabilities	-	-	-	-	-	-	-	-	-	-	-	(48,467)	-	(48,467)		
Cash flows from investing activities																
Purchases of Prop. And Equip	-	(5,490)	-	-	-	-	-	(5,374)	(6,642)	-	-	(100,000)	-	(117,506)		
Notes Receivable	-	-	-	-	-	-	-	-	-	-	-	-	-	-		
Cash flows from financing activities																
Proceeds from Factoring	-	-	-	-	-	-	-	-	-	-	-	-	-	-		
Payments on Factoring	-	-	-	-	-	-	-	-	-	-	-	-	-	-		
Proceeds(Payments) on Debt	541	(20,292)	(20,292)	(20,292)	(20,292)	(20,292)	(20,296)	541	541	541	247,739	-	-	128,144		
Total Change in Cash	220,566	(190,499)	335,300	(102,410)	(26,681)	(67,365)	(12,016)	(64,868)	(215,861)	(1,910)	475,757	(144,645)				
Cash, Beginning of Month	412,693	633,258	442,759	778,059	675,649	648,968	581,604	569,588	504,720	288,859	286,949	762,706				
Cash, End of Month	633,258	442,759	778,059	675,649	648,968	581,604	569,588	504,720	288,859	286,949	762,706	618,061	67			

Julia Lee Performing Arts Academy

Budget vs Actual

For the period ended May 31, 2021

	Current Period Actual	Current Period Budget	Current Period Budget Variance	YTD Actual	YTD Budget	YTD Budget Variance	Total Budget
Revenue							
State Aid							
LCFF Revenue	\$ 261,784	\$ 0	\$ 261,784	\$ 2,055,917	\$ 1,517,231	\$ 538,686	\$ 2,273,310
Economic Protection Account Funding	-	-	-	45,112	31,350	13,762	62,700
State Aid - Prior Year	(470)	-	(470)	(947)	-	(947)	-
In Lieu of Property Taxes	15,392	48,773	(33,381)	319,067	454,516	(135,449)	552,061
Total State Aid	276,706	48,773	227,933	2,419,149	2,003,097	416,052	2,888,071
Federal Revenue							
Federal Special Education - IDEA	-	3,651	(3,651)	21,696	23,411	(1,715)	30,714
Federal Child Nutrition	6,932	9,224	(2,292)	55,718	69,425	(13,707)	97,098
Title I, Part A - Basic Low Income	-	-	-	70,210	51,437	18,773	51,437
Title II, Part A - Teacher Quality	9,449	-	9,449	11,218	8,252	2,966	8,252
Economic Injury Disaster Loan	-	-	-	-	-	-	-
Learning Loss Mitigation Corona Relief Fund	-	-	-	165,098	-	165,098	-
Corona Virus Aid Relief Economic Security A	-	-	-	10,590	-	10,590	-
Other Federal Revenue	-	-	-	2,530	-	2,530	42,360
Total Federal Revenue	16,381	12,875	3,506	337,060	152,526	184,535	229,861
Other State Revenue							
State Special Education - AB602	3,807	24,597	(20,790)	86,315	157,716	(71,401)	206,910
State - Child Nutrition	578	873	(295)	17,984	6,571	11,412	9,191
State - School Facilities Apportionment	54,799	48,233	6,566	164,397	144,700	19,698	192,933
Mandated Cost Reimbursement	-	-	-	3,898	3,898	(0)	3,898
State - State Lottery	-	-	-	41,212.20	23,929	17,283	64,895
Other State Revenue	150,553	-	150,553	170,644	-	170,644	-
Total Other State Revenue	209,738	73,703	136,034	484,450	336,815	147,636	477,826
Other Local Revenue							
Interest Revenue	-	-	-	1,088	-	1,088	-
All Other Local Revenue	2,373	-	2,373	27,970	-	27,970	-
Total Other Revenue	2,373	-	2,373	29,058	-	29,058	-
Total Revenue	505,198	\$ 135,352	\$ 369,846	\$ 3,269,718	\$ 2,492,437	\$ 777,281	\$ 3,595,758
Expenses							
Salaries							
Certificated Teachers' Salaries	\$ 99,620	\$ 82,486	\$ 17,134	\$ 861,649	\$ 824,855	\$ 36,794	\$ 907,341
Certificated Teachers' Substitute Hours	-	-	-	520	-	520	-
Certificated Supervisors' and Administrators	5,833	12,000	(6,167)	105,083	132,000	(26,917)	144,000
Classified Instructional Salaries	35,579	17,995	17,584	272,335	182,513	89,823	200,508
Classified Support Salaries	-	9,091	(9,091)	-	90,909	(90,909)	100,000
Classified Supervisors' and Administrators' S	16,767	16,757	10	176,050	184,326	(8,276)	201,083
Clerical, Technical, and Office Staff Salaries	2,848	1,950	898	17,965	21,450	(3,485)	23,400
Other Classified Salaries	7,296	7,292	4	76,606	80,208	(3,602)	87,500
Total Salaries	167,942	147,570	20,371	1,510,209	1,516,261	6,052	1,663,832
Benefits							
State Teachers' Retirement System, certifica	15,314	15,259	55	146,292	154,532	(8,240)	169,792
OASDI, certificated positions	287	-	287	2,639	-	2,639	-
OASDI, classified positions	3,838	2,140	1,698	33,233	21,986	11,247	24,126
Medicare certificated positions	1,518	3,291	(1,773)	13,898	34,683	(20,785)	37,974
Medicare/Alternative, classified positions	898	-	898	7,772	-	7,772	-
Health and Welfare Benefits, certificated po	16,596	10,500	6,096	134,853	115,500	19,353	126,000
State Unemployment Insurance, certificated	-	676	(676)	7,942	12,835	(4,892)	13,510
State Unemployment Insurance, classified p	670	-	670	7,218	-	7,218	-
Workers' Compensation Insurance, certifica	1,487	2,066	(579)	31,327	21,228	10,099	23,294
Workers' Compensation Insurance, classifie	881	-	881	7,656	-	7,656	-
Other Benefits	-	-	-	5,992	-	5,992	-
STRS/PERS Penalties and Interes	-	-	-	1,342	-	-	-
Total Benefits	41,490	33,932	7,558	400,165	360,763	(39,401)	394,695
Books & Supplies							
Textbooks and Core Curricula Materials	-	-	-	0	20,000	(20,000)	20,000
Books and Other Reference Materials	-	-	-	3,048	5,000	(1,952)	5,000
School Supplies	878	833	45	25,507	9,167	16,340	10,000
Office Expense	1,231	833	397	3,245	9,167	(5,922)	10,000
Software	-	667	(667)	11,711	7,333	4,378	8,000
Noncapitalized Equipment	-	-	-	36,902	20,000	16,902	20,000
Food Services	24,797	9,663	15,135	114,444	96,626	17,818	106,289
Total Books & Supplies	26,906	11,996	14,910	194,858	167,293	(27,565)	179,289

Julia Lee Performing Arts Academy

Budget vs Actual

For the period ended May 31, 2021

	Current Period Actual	Current Period Budget	Current Period Budget Variance	YTD Actual	YTD Budget	YTD Budget Variance	Total Budget
Subagreement Services			-				
Special Education	13,617	10,465	3,152	196,083	104,649	91,434	115,114
Substitute Teacher	-	90	(90)	-	900	(900)	990
Transportation	-	491	(491)	-	4,909	(4,909)	5,400
Security	-	818	(818)	-	8,182	(8,182)	9,000
Other Educational Consultants	-	500	(500)	-	4,500	(4,500)	5,000
Total Subagreement Services	13,617	12,364	1,253	196,083	123,140	(72,943)	135,504
Operations & Housekeeping			-				
Auto and Travel Expense	141	718	(577)	141	7,182	(7,041)	7,900
Dues & Memberships	942	300	642	3,691	3,300	391	3,600
Insurance	-	2,000	(2,000)	18,011	22,000	(3,989)	24,000
Utilities	-	50	(50)	-	550	(550)	600
Janitorial/Trash Removal	-	833	(833)	788	9,167	(8,378)	10,000
Postage and Shipping	68	410	(342)	2,434	3,690	(1,256)	4,100
Communications	-	-	-	-	-	-	-
Total Operations & Housekeeping	1,151	4,770	(3,619)	29,403	50,930	21,527	55,700
Facilities, Repairs & Other Leases			-				
Rent	29,226	25,724	3,502	296,761	257,244	39,517	257,244
Equipment Leases	167	6,000	(5,833)	3,473	71,742	(68,269)	77,742
Repairs and Maintenance	7,029	833	6,196	86,823	9,167	77,656	10,000
Total Facilities, Repairs & Other Leases	36,423	32,558	3,865	387,057	338,152	(48,904)	344,986
Professional & Consulting Services			-				
IT	-	458	(458)	-	5,042	(5,042)	5,500
Audit and Tax	-	-	-	18,000	12,200	5,800	12,200
Legal	260	2,408	(2,148)	9,827	26,492	(16,665)	28,900
Professional Development	595	1,260	(665)	5,330	11,340	(6,010)	12,600
General Consulting	2,000	820	1,180	21,450	7,380	14,070	8,200
Special Activities/Field Trips	-	-	-	-	8,000	(8,000)	8,000
Bank Charges	71	100	(29)	2,812	900	1,912	1,000
Printing	204	490	(286)	2,825	4,410	(1,585)	4,900
Other taxes and fees	-	930	(930)	766	8,370	(7,604)	9,300
Payroll Service Fee	424	600	(177)	4,761	6,600	(1,839)	7,200
Management Fee	31,007	7,491	23,516	114,841	82,403	32,438	89,894
District Oversight Fee	-	488	(488)	-	20,031	(20,031)	28,881
SELPA Fees	-	5,232	(5,232)	-	33,545	(33,545)	44,008
Total Professional & Consulting Services	34,560	20,277	14,283	180,612	226,712	46,099	260,583
Depreciation			-				
Depreciation Expense	1,322	1,675	(353)	14,519	18,425	3,906	20,100
Total Depreciation	1,322	1,675	(353)	14,519	18,425	3,906	20,100
Interest			-				
Interest Expense	541	-	541	8,191	5,000	3,191	5,000
Total Interest	541	-	541	8,191	5,000	(3,191)	5,000
Total Expenses	323,951	\$ 265,142	\$ 58,809	\$ 2,921,096	\$ 2,806,677	\$ (114,418)	\$ 3,059,688
Change in Net Assets	181,246	\$ (129,790)	\$ 428,655	\$ 348,622	\$ (314,240)	\$ 662,863	\$ 536,070
Net Assets, Beginning of Period	\$ 578,967			\$ 411,591			
Net Assets, End of Period	760,213			760,213			

Julia Lee Performing Arts Academy

Statement of Financial Position

May 31, 2021

	Current Balance	Beginning Year Balance	YTD Change	YTD % Change
Assets				
Current Assets				
Cash & Cash Equivalents	\$ 762,706	\$ 412,693	\$ 350,013	85%
Accounts Receivable	612,246	664,667	(52,421)	-8%
Total Current Assets	1,374,952	1,077,360	297,592	1
Long Term Assets				
Property & Equipment, Net	46,896	43,909	2,988	7%
Deposits	73,000	73,000	-	0%
Total Long Term Assets	119,896	116,909	2,988	3%
Total Assets	\$ 1,494,849	\$ 1,194,269	\$ 300,579	25%
Liabilities				
Current Liabilities				
Accrued Liabilities	60,061	261,426	(201,365)	-77%
Notes Payable, Current Portion	178,721	128,612	50,109	39%
Total Current Liabilities	238,782	390,038	(151,256)	-39%
Long Term Liabilities				
Notes Payable, Net of Current Portion	\$ 470,674	392,640	78,034	20%
Total Long Term Liabilities	470,674	392,640	78,034	20%
Total Liabilities	\$ 709,456	\$ 782,678	\$ (73,222)	-9%
Total Net Assets	760,213	411,591	348,622	85%
Total Liabilities and Net Assets	\$ 1,494,849	\$ 1,194,269	\$ 300,579	25%

Julia Lee Performing Arts Academy

Accounts Payable Aging

May 31, 2021

Vendor Name	Claim Number	Claim Date	Current	1 - 30 Days Past Due	31 - 60 Days Past Due	61 - 90 Days Past Due	Over 90 Days Past Due	Total
			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
			-	-	-	-	-	-
			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Julia Lee Performing Arts Academy

Check Register

For the period ended May 31, 2021

Warrant Number	Vendor Name	Check Date	Check Amount
14867503	CALIFORNIACHOICE BENEFIT ADMINISTRATORS	5/4/2021	\$ 14,124.48
14867504	CHARTER IMPACT	5/4/2021	10,375.00
14867505	CHARTER IMPACT	5/4/2021	20.00
14867506	PREFERRED MEAL SYSTEMS INC	5/4/2021	833.06
14867507	PREFERRED MEAL SYSTEMS INC	5/4/2021	1,249.59
14878783	ABSOLUTE CHARTER GROUP	5/14/2021	2,000.00
14878784	CHARTER IMPACT	5/14/2021	1,235.00
14878785	CHARTER IMPACT	5/14/2021	403.50
14878786	EXPERT COPY SERVICES	5/14/2021	203.95
14878787	LAW OFFICE OF YOUNG, MINNEY & CORR, LLP	5/14/2021	260.00
14878788	PREFERRED MEAL SYSTEMS INC	5/14/2021	930.54
14878789	PREFERRED MEAL SYSTEMS INC	5/14/2021	1,387.35
14878790	PREFERRED MEAL SYSTEMS INC	5/14/2021	901.94
14878791	ROOM 2 TALK SPEECH THERAPY, INC	5/14/2021	320.00
14878792	ROOM 2 TALK SPEECH THERAPY, INC	5/14/2021	2,212.00
14878793	ROOM 2 TALK SPEECH THERAPY, INC	5/14/2021	880.00
14878794	ROOM 2 TALK SPEECH THERAPY, INC	5/14/2021	3,792.00
14882679	ELSINORE FIRST ASSEMBLY	5/19/2021	6,875.78
14882680	ELSINORE FIRST ASSEMBLY	5/19/2021	22,350.40
14882681	PREFERRED MEAL SYSTEMS INC	5/19/2021	1,602.48
14882682	PREFERRED MEAL SYSTEMS INC	5/19/2021	2,136.64
14882683	PREFERRED MEAL SYSTEMS INC	5/19/2021	1,931.04
14882684	PREFERRED MEAL SYSTEMS INC	5/19/2021	896.10
14882685	PREFERRED MEAL SYSTEMS INC	5/19/2021	930.54
14882686	PREFERRED MEAL SYSTEMS INC	5/19/2021	1,430.26
14882687	PREFERRED MEAL SYSTEMS INC	5/19/2021	1,550.81
14882688	PREFERRED MEAL SYSTEMS INC	5/19/2021	327.49
14882689	SCHOOL FOOD SOLUTIONS L3C	5/19/2021	310.27
14882690	MIKALEEN KLEPPER	5/19/2021	6,412.50
14882691	COLONIAL LIFE	5/19/2021	2,471.72
14837711	CA CHARTER SCHOOLS CONFERENCE REGISTRATION	3/29/2021	250.00
14837712	CA CHARTER SCHOOLS CONFERENCE REGISTRATION	3/29/2021	250.00
14837713	CA CHARTER SCHOOLS CONFERENCE REGISTRATION	3/29/2021	250.00
14837714	THE CLM GROUP, INC.	3/29/2021	898.00
14837715	EXPERT COPY SERVICES	3/29/2021	75.43

Total Disbursements Issued in May \$ 92,077.87

Julia Lee Performing Arts Academy Parental Involvement Policy

Administrative Regulation

Parental Involvement

The Board of Education recognizes that parents/guardians are their children's first and most influential teachers and that continued parental involvement contributes greatly to student achievement and positive school environment. The school shall include parent involvement strategies as a component of instructional planning.

- I. The school shall conduct a minimum of one annual meeting at a convenient time for parents. The purposes of this meeting are to:
 - A. Involve parents in the joint development and joint agreement of the Local Educational Agency Plan and parental involvement policy.
 - B. Provide an ongoing process for the development, refinement, adoption, and distribution of the Local Education Agency Plan and parental involvement policy.
 - C. Provide time for an annual review of Local Educational Agency Plan and parental involvement policy.
- II. In order to engage parents positively in their children's education, the school shall ensure that each school site jointly develop with, and distribute to parents a written school parental involvement policy that describes programs, activities, and procedures to encourage parent involvement in the education of the child. These programs will include high quality curricular and instructional programs that provide a supportive learning environment that enables all pupils to meet the academic expectations of the school.
- III. Every school shall conduct a minimum of one annual meeting at a convenient time for all parents. A flexible number of meetings shall be offered, providing parents with timely information. The purposes of this meeting are to:
 - A. Inform parents of their schools' participation in and the requirements of school programs such as, Title I, Economic Impact Aid, School and Library Improvement, English Learners, Special Education, and Gifted and Talented Education.
 - B. Explain the right of parents to be involved.

- C. Describe and explain the curriculum used at the school, the academic assessments used to measure student progress, and the proficiency levels students are expected to reach.
 - D. Assist parents in understanding how their child is performing on academic assessments.
- IV. The school shall provide the assistance necessary to plan and implement effective parental involvement activities that will improve student academic achievement and school performance by:
- A. Helping parents understand the state academic content standards and state assessments.
 - B. Informing parents that they can directly affect the success of their children's academic achievement to meet state and school standards.
 - C. Providing techniques and strategies that they may use to improve their children's academic success and help their children in learning at home.
 - D. Helping parents develop parenting skills and provide positive home learning environments that support their children's academic efforts and their development as responsible members of society.
 - E. Providing materials and training to help parents work with their children to improve their children's academic achievement.
 - F. Initiating consistent and effective two-way communication between the home and school so that parents may know when and how to help their children in support of classroom learning activities. This may include, but is not limited to, monitoring the attendance of their children and ensuring that homework is completed and turned in on a timely basis.
 - G. Encouraging parents to serve as volunteers in the schools, attend parent-teacher conferences, student performances and school meetings, and participate in site councils, advisory councils, and other activities in which they may undertake governance and advisory roles.
- V. To ensure effective involvement of parents, support a partnership among the school, parents, and the community, and improve student academic achievement, each school and the school shall build the capacity for parental involvement in the following ways:

- A. Schools shall educate teachers, student services personnel, principals, and other staff, with the assistance of parents, in the value of parent contributions and in how to reach out to, communicate with, and work with parents as equal partners, implement and coordinate parent programs, and build ties between parents and the schools.
 - B. Scheduling individual parent-teacher conferences, as appropriate, for each child. The purpose of that conference shall be to discuss the student's placement, the student's progress, and the methods or activities the parent can use at home to reinforce the child's achievement.
 - C. To the extent feasible and appropriate, coordinate and integrate parent involvement programs and activities with other programs, such as preschool and Title I, and conduct other activities that encourage and support parents in more fully participating in their children's education.
 - D. Provide all information concerning the school program and its activities, as feasible, in a language and format that ensures participation for those parents who lack literacy skills or whose native language is not English. Parental notifications shall be translated for any group of parents who speak a primary language other than English which constitutes 15 percent or more of a school's total enrollment.
 - E. To the extent practicable, provide accessibility and opportunities for the participation of parents with limited English proficiency, parents with disabilities, parents of migrant children, and parents of children with special needs.
 - F. Provide parents with opportunities for regular meetings to participate in decisions relating to the education of their children when requested.
 - G. Provide other such reasonable support for parent involvement activities as parents may request.
- VI. Each school shall involve parents in an organized, ongoing, and timely way in the planning, review, and improvement of school programs including the school parental involvement policy for all parents and the School Plan for Student Achievement.
- A. School plans shall delineate specific measures that shall be taken to increase parental involvement with their children's education, including measures

designed to involve parents with cultural, language or other barriers, which may inhibit such participation.

- B. In consultation with parents, each school shall annually evaluate the effectiveness of its parent involvement policy and periodically update the school's policy to meet the changing needs of parents in the school.

VII. Schools shall offer parents the opportunity to work with them in a mutually supportive and respectful partnership and to help their children succeed in school

School-Parent Compact

Every school shall jointly develop, with parents/guardians, a school-parent compact that outlines how parents, the entire school staff, and students will share responsibility for improved student academic achievement and the means by which the school and parents will build a partnership to help students achieve academic state standards. This compact shall address:

- The school's responsibility to provide high-quality curriculum and instruction in a supportive and effective learning environment that enables students to achieve the academic state standards.
- Ways in which parents will be responsible for supporting their children's learning.
- The importance of ongoing communication between teachers and parents through annual parent-teacher conferences and frequent reports to parents about their children's progress.

(Page 4 of 4)



Julia Lee Performing Arts Academy

2021-2022

JULIA LEE PERFORMING ARTS ACADEMY BELL SCHEDULE

*Julia Lee Performing Arts Academy
19740 Grand Ave.
Lake Elsinore, CA 92530*



2021-2022 Morning TK/K Bell Schedule

MORNING TK/K

Monday -Thursday

	<u>START TIME</u>	<u>END TIME</u>	<u>LENGTH</u>
DAILY HOURS	8:00 AM	11:40 AM	220 minutes
NUTRITIONAL RECESS/PM	9:30 AM	10:00 AM	30 minutes

MORNING TK/K

Friday, Minimum Day

	<u>START TIME</u>	<u>END TIME</u>	<u>LENGTH</u>
DAILY HOURS	8:00 AM	10:30 AM	220 minutes
NUTRITIONAL RECESS/PE	9:10 AM	9:40 AM	30 minutes



2021-2022 Afternoon TK/K Bell Schedule

AFTERNOON TK/K

Monday -Thursday

	<u>START TIME</u>	<u>END TIME</u>	<u>LENGTH</u>
DAILY HOURS	11:50 AM	3:30 PM	220 minutes
NUTRITIONAL RECESS/PE	1:30 PM	2:00 PM	30 minutes

AFTERNOON TK/K

Friday, Minimum Day

	<u>START TIME</u>	<u>END TIME</u>	<u>LENGTH</u>
DAILY HOURS	11:00 AM	1:30 PM	220 minutes
NUTRITIONAL RECESS/PM	12:10 PM	12:40 PM	30 minutes



2021-2022 Grades 1st – 3rd Bell Schedule

GRADES 1st – 3rd

Monday -Thursday

	<u>START TIME</u>	<u>END TIME</u>	<u>LENGTH</u>
DAILY HOURS	8:00 AM	3:30 PM	450 minutes
SNACK/PLAY	9:50 AM	10:15 AM	25 minutes
LUNCH	11:40 AM	12:30 PM	50 minutes

GRADES 1st – 3rd

Friday, Minimum Day

	<u>START TIME</u>	<u>END TIME</u>	<u>LENGTH</u>
1 st – 3 rd	8:00 AM	1:30 PM	330 minutes
SNACK/PLAY	9:50 AM	10:15 AM	25 minutes
LUNCH	11:40 AM	12:30 PM	50 minutes



2021-2022 Grades 4th – 5th Bell Schedule

GRADES 4th – 5th

Monday -Thursday

	<u>START TIME</u>	<u>END TIME</u>	<u>LENGTH</u>
DAILY HOURS	8:00 AM	3:30 PM	450 minutes
SNACK/PLAY	10:15 AM	10:40 AM	25 minutes
LUNCH	12:05 PM	12:55 PM	50 minutes

GRADES 4th – 5th

Friday, Minimum Day

	<u>START TIME</u>	<u>END TIME</u>	<u>LENGTH</u>
DAILY HOURS	8:00 AM	1:30 PM	330 minutes
SNACK/PLAY	10:15 AM	10:40 AM	25 minutes
LUNCH	12:05 PM	12:55 PM	50 minutes



2021-2022 Grades 6th – 8th Bell Schedule

GRADES 6th – 8th

Monday -Thursday

	<u>START TIME</u>	<u>END TIME</u>	<u>LENGTH</u>
DAILY HOURS	8:00 AM	3:30 PM	450 minutes
SNACK/PLAY	10:15 AM	10:40 AM	25 minutes
LUNCH	12:25 PM	1:15 PM	50 minutes

GRADES 6th – 8th

Friday, Minimum Day

	<u>START TIME</u>	<u>END TIME</u>	<u>LENGTH</u>
DAILY HOURS	8:00 AM	1:30 PM	330 minutes
SNACK/PLAY	10:15 AM	10:40 AM	25 minutes
LUNCH	12:25 PM	1:15 PM	50 minutes