



JULIA LEE PERFORMING ARTS ACADEMY

BOARD OF DIRECTORS

BOARD MEETING AGENDA

Friday May 26, 2023, at 5:30p.m.

19740 Grand Ave. Lake Elsinore, CA 92530

Board Members

Edwin Rodriguez

Jamie Schramm

Olivia Davis

William Frazier

Dolores Gonzales

Executive Director

Tanya Taylor

CALL TO ORDER

ROLL CALL

Board Members: Gonzales (Briseno), Davis, Frazier, Rodriguez, and Schramm

PUBLIC COMMENT

This is an opportunity for members of the public to address the Board of Directors on items **not** included on the agenda, as well as items **included** on the agenda. Board members are limited in their response pursuant to the Brown Act requirements.

Members of the public who wish to comment during the Board meeting may use the “raise hand” tool on the Zoom platform. Members of the public calling in will be given the opportunity to address the Board during the meeting. Individual comments will be limited to three (3) minutes. If an interpreter is needed for comments, they will be translated to English and the time limit shall be six (6) minutes. The Board may limit the total time for public comment to a reasonable time. The Board reserves the right to mute or remove a participant from the meeting if the participant unreasonably disrupts the Board meeting.

CLOSED SESSION CS 1.a. PUBLIC EMPLOYEE EVALUATION – EXECUTIVE DIRECTOR b. PUBLIC EMPLOYEE EVALUATION – IT MANAGER/FACILITIES MANAGER

REPORT FROM CLOSED SESSION

ACTION ITEMS

A 1. Approval of the JLPAA Board Minutes for the following meeting date: 04/21/2023

Staff Recommendation: Approval of the Board Minutes for the following meeting date: 04/21/2023

A 2. Approval of vacation paid out for four employees.

In California, because paid vacation is a form of wages, it is earned as labor is performed. An employer's vacation plan may provide for the earning of vacation benefits on a day-by-day, by the week, by the pay period, or some other period basis. JLPAA has also partnered with our legal team.

Staff Recommendation: Approval of vacation paid out for four employees.

A 3. Approval of a Declaration of Need

The purpose of this Credential Information Alert (CIA) is to provide information regarding the Declaration of Need (DON) including guidance for charter schools who wish to apply for emergency documents. JLPAA anticipates the need to apply for any Emergency CLAD, BCLAD, Librarian, RSP, or Limited Assignment Permits

Staff Recommendation: Approval of a Declaration of Need

A 4. Approval of the Fiscal Year 2023/2024 Board Calendar

Please see the attached proposed board meeting calendar for the Fiscal Year 2023/2024 school year

Staff Recommendation: Approval of the Fiscal Year 2023/2024 Board Calendar

A 5. Approval of a stipend for T. Lee Taylor, K. Judge, and R. Taylor, to work on the expansion project. \$3,000

A stipend pay for educators refers to a fixed amount paid to teachers or other educational professionals for their work outside the regular salary. The three individuals will work on the expansion project of Julia Lee with various contractors and not use a project manager, for which the cost starts at \$45,000. The time worked on this will be over the summer, evenings, and weekends. Presentation by K. Judge.

Staff Recommendation: Approval of a stipend for T. Lee Taylor, K. Judge, and R. Taylor, to work on the expansion project.

A 6. Approval of F. Ray Taylor and April Watkins to have a business debit card.

For approved ordering for the different departments and when traveling, as needed.

Staff Recommendation: Approval of F. Ray Taylor and April Watkins to have a business debit card.

A 7. Approval of JLPAA applying for Amazon AMEX, for purchases.

Staff Recommendation: Approval of JLPAA obtaining an Amazon AMEX for purchases and expenses. Executive Director will assign users and document accordingly.

DISCUSSION ITEMS

D 1. Monthly Financial Report (Absolute Charter Group; Chris Williams)

D 2. Executive Director Monthly Report (Oral Report)

D 3. Principal Monthly Report/ **LCAP review and stakeholder questions/input** (Oral Report)

D 4. IT Manager and Facilities Manager Monthly Report (Oral Report)

Board Comments

ADJOURNMENT