



**JULIA LEE PERFORMING ARTS ACADEMY
REGULAR BOARD MEETING MINUTES**

**Friday, May 23, 2025, at 5:30p.m.
19740 Grand Ave. Lake Elsinore, CA 92530**

Board of Directors

Olivia Davis
Jamie Schramm
William Frazier
Davis Holt

Executive Director

Tanya Taylor

CALL TO ORDER: 5:30pm

ROLL CALL

Board Members: Olivia Davis, William Frazier, Davis Holt

No Public Comments

**CLOSED SESSION CS 1.a. PUBLIC EMPLOYEE EVALUATION – IT
MANAGER/FACILITIES MANAGER**

CLOSED SESSION START: 5:34pm BACK IN REGULAR SESSION AT: 5:49pm

Nothing to report from closed session.

ACTION ITEMS

A 1. Approval of the JLPAA Board Minutes February 21, 2025

Motion made by: Olivia Davis

Second by: Davis Holt

All in favor by: Davis, Holt, Frazier

Motion carried and approved.

A 2. Approval to Transfer Non-Restricted ERC Revenue to the Julia Lee Arts Foundation:

During the board meeting, Michael Williams, a California-licensed attorney, was able to clearly explain the Employee Retention Credit (ERC) tax incentive, demonstrating a thorough understanding of its qualifications, application process, and potential benefits for eligible businesses.

After a detailed explanation regarding the purpose and use of funds, the Governing Board approved the transfer of \$125,000 from the \$600,000 allocation to The Julia Lee Arts Foundation.

Motion made by: Davis Holt

Second by: Olivia Davis

All in favor by: Davis, Holt, Frazier

Motion carried and approved.

A 3. Approval of the Instructional Continuity Plan which Includes the Safety Plan

Motion made by: Olivia Davis

Second by: Davis Holt

All in favor by: Davis, Holt, Frazier

Motion carried and approved.

A 4. Approval of the 2025/2026 Board Calendar

Motion made by: Davis Holt

Second by: Olivia Davis

All in favor by: Davis, Holt, Frazier

Motion carried and approved.

A 5. Nomination of a new Board Member Helen Jeong, due to Dolores Gonzales resignation

Motion made by: Olivia Davis

Second by: Davis Holt

All in favor by: Davis, Holt, Frazier

Motion carried and approved.

A 6. Approval of the CSU Summer Grant for \$30,000

Motion made by: Davis Holt

Second by: Olivia Davis

All in favor by: Davis, Holt, Frazier

Motion carried and approved.

A 7. Approval of the Grant; Mental Health ADA Allocation Grant

Motion made by: Olivia Davis

Second by: Davis Holt

All in favor by: Davis, Holt, Frazier

Motion carried and approved

A 8. Approval of William Frazier for Governing Board Chair, Olivia Davis for Governing Board Secretary, and Davis Holt for Governing Board Treasurer, for the FY 2025-26 school year

Motion made by: Davis Holt

Second by: Olivia Davis

All in favor by: Davis, Holt, Frazier

Motion carried and approved

A 9. Approval of the Instructional / School Calendars for 2025/2026 School Year

Motion made by: Olivia Davis

Second by: Davis Holt

All in favor by: Davis, Holt, Frazier

Motion carried and approved

A 10. Approval of the Declaration of Need for Fully Qualified Educators, Resolution 05 23 25

Motion made by: Davis Holt

Second by: Olivia Davis

All in favor by: Davis, Holt, Frazier

Motion carried and approved

A 11. Approval of Corporate Officers for Filing with the California Secretary of State; Tanya Taylor-Chief Executive Officer (CEO), Nika Hall-Secretary, Chris Williams-Chief Financial Officer (CFO)

Motion made by: Olivia Davis

Second by: Davis Holt

All in favor by: Davis, Holt, Frazier

Motion carried and approved

NON-ACTION ITEMS /

1. Monthly Financial Report (Absolute Charter Group; Chris Williams)

2. Review Local Indicators / Dashboard

3. LCAP (Public Hearing)

DISCUSSION ITEMS

D 1. Principal Monthly Report (Oral Report)

Review of the Instructional Continuity Plan (ICP) – Plan will be added to the emergency section of the website under ‘Emergency Crisis Procedures’.

D 2. IT Manager and Facilities Manager Monthly Report (Oral Report)

In process of end-of-year CalPads and ADA reporting

CAASPP state testing finalized for 3rd-8th grades and already showing increased scores

D 3. Rising Stars (Oral Report) Not Present

D 4. PBIS Coordinator (Oral Update) Not Present

D 5. CEO / Superintendent Comments

Townhall meeting had a good attendance of new and interested families

Three Visual & Performing Arts (VAPA) teachers attending conference in July

Tanya attending mental health conference and National Charter conference

Our Sports Stacking team and ED will be traveling to Houston to compete late July

Budget will be reviewed for approval in June

Board Comments: No comments.

ADJOURNMENT: **6:58pm**